



Higher Diploma in Banking and Financial Studies (HDBFS) Intake 1-2025

Department of Banking & Finance

Faculty of Business Studies and Finance

Wayamba University of Sri Lanka

Instructions for the Applicants

Attach the following documents with the duly filled application.

- I. Copy of the **NIC/Driving License**
- II. Photocopies of the relevant **certificates of the educational qualifications** (if the results are pending of any Academic/Professional qualification claimed in the application form, write a letter addressing to the Director mentioning that the relevant examination results are pending and ready to submit soon after the relevant results are released)
- III. Photocopy of the **Birth Certificate**
- IV. An Updated **Curriculum Vitae (CV)**
- V. **Duplicate of the payment slip of Rs. 1500.00 application fee**

Duly filled Application form with all relevant documents and the duplicate of the payment slip (Payment of Rs. 1500.00 Application processing fee to the below mentioned bank account at any branch of Bank of Ceylon) should be posted via registered post to

Address	Bank Account Details
The Director, Higher Diploma in Banking & Financial Studies, Department of Banking & Finance, Faculty of Business Studies & Finance, Wayamba University of Sri Lanka, Kuliypitiya, 60200.	Finance Code : 0410110121000005 Account : Bank of Ceylon - BSF (0002874770) Course : Higher Diploma in Banking & Financial Studies Offered By : Faculty of Business Studies & Finance Income Type : Application Fee - Bank Calendar Year: 2025

(You are advised to keep a photocopy of the application and the photocopy of the duplicate of the payment slip)



APPLICATION

For Admission to the

Higher Diploma in Banking & Financial Studies

2026 (Intake 01)

Department of Banking & Finance

Faculty of Business Studies and Finance

Wayamba University of Sri Lanka

In order to process your application as quickly as possible it is essential that ALL sections of the application form are completed. Please carefully fill out the application form using a WORDPROCESSOR or **BLACK** ink. (Use **BLOCK CAPITALS**)

PERSONAL DETAILS

Title (Mr/Mrs/Miss/Ms/Dr/Other):

Full Name:

.....

Gender (Please Tick): M ☐ F ☐

Date of Birth: / /

Marital Status (Please Tick): Married ☐ Single ☐ Other ☐

Permanent Address:

.....

NIC Number:

Home Tel No:

Mobile/Cell No:

E-mail:

EMPLOYMENT DETAILS

Current Employment (If Applicable):

Designation & Address:

Nature of Duties Performed:

Name & Designation of Employer:

EDUCATIONAL QUALIFICATIONS (Please attach photocopies of certificate/s)

Qualification G.C.E (A/L)	School/Institute	Year	Particulars
Qualification G.C.E (O/L)	School/Institute	Year	Particulars

ACADEMIC/PROFESSIONAL QUALIFICATIONS (Please attach photocopies of certificate/s)

Institution	Period	Qualification	Month & Year

WORK EXPERIENCE (Attach proof copy of documents)

Organization	Period of Service	Nature of Work	Position held

COMPETENCY IN ENGLISH

Excellent

☐

Good

☐

Average

☐

PREFERRED LOCATION OF STUDY

Only if needed;

Kurunegala

☐

Colombo

☐

MODE OF PAYMENT OF PROGRAMME FEE

From personal funds

☐

Sponsored

☐

If sponsored, by whom?

.....

I certify that the above information is true and correct. I understand that misrepresentation in Application will cause rejection of application or revoking of acceptance for admission. I am aware that incomplete applications will be rejected.

.....
Signature of Applicant

.....
Date