SACFIRE - 2025

Department of Accountancy
Faculty of Business Studies and Finance
Wayamba University of Sri Lanka

Full Paper - Guidelines for Authors

Submission Requirements

The submission of an extended abstract is mandatory for participation in SACFIRE 2025. Authors who wish to disseminate their research more comprehensively are encouraged to submit full papers in addition to the extended abstract. Full paper submissions accompanied by an extended abstract will be considered for the Best Paper Award.

Originality and Word Limit

All submissions must be original and unpublished, and must not be under consideration for publication or presentation elsewhere.

The full manuscript should not exceed 5,000 words, excluding references and appendices.

Full Paper Structure

The full paper must contain the following sections. **Title, Abstract, Keywords, GEL Classification, Introduction, Literature Review, Methodology, Findings and Discussion, Conclusion, References.**

Plagiarism and AI Content Policy

The Editorial Board reserves the right to subject all full paper submissions to plagiarism detection and AI content detection tools. The acceptable threshold for both the Similarity Index and AI content score is 20%. Submissions exceeding these limits will be rejected without further review.

Submission Link

Full papers should be submitted through the following link:

👉 https://forms.gle/WZ6GKxEWRXV2kxqY9

Formatting Guidelines for the Manuscript

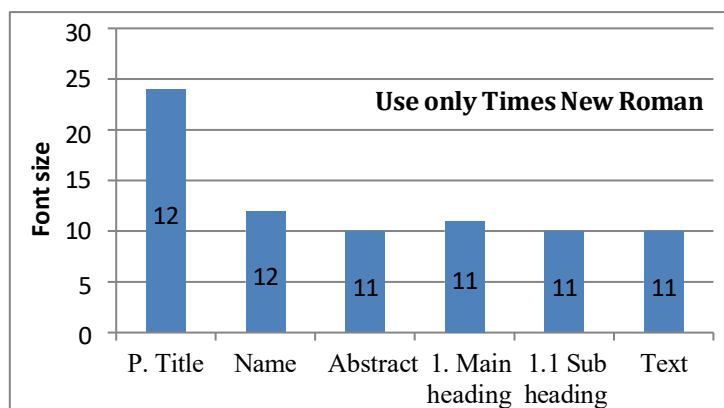| Formatting Criteria	Guidelines
Page Size	B5
Margins	Top, bottom and right – 1, Left – 1.25
Font Type	Times New Roman
Font Size	Title: 12, Uppercase, Bold Author/s name/s, Abstract, Body, References: 11 Affiliation & Email of author/s: 10, Sentence case, Italic
Title	Should be centered at the top of the page.
Author Name	Name(s) with initials should be centered below the title.
Affiliation & Email	Affiliation(s) and contact e-mail address should be centered below the author's name.
Abstract	Word limit: 300 – 350 Line spacing: Single at after 6pt Content: A structured abstract explaining purpose, design/methodology/approach, findings, practical implications, and originality/value of the research.
Keywords	Maximum 5 in alphabetical order. Bold and Italic. Capitalize each word.
Paragraph Text	After 12pt, single-line spacing, justified, font size 12.
Section headings (up to two levels)	1. **BOLD, UPPERCASE, FONT SIZE 11, LEFT ALIGNED** 1.1. **Bold, Sentence case, Font Size 11, Left Aligned**
Tables & Figures	Center aligned *Refer to the examples given below.*
Referencing	Follow APA Style in both in text and end text citation End text citations (After 6pt, Single lines spacing, left aligned, Alphabetical order) *Refer to the website for more details and examples:* ***https://libguides.murdoch.edu.au/APA***

✓ Tables and Figures

- Tables and figures/images should be centered and numbered sequentially.

- Table captions should appear above the table. Figure/image captions should appear below the figure/image.

- Sources/references for all tables and figures/images should be mentioned underneath them..

Table 01: Heading, font size 11

Section	Letter style	Font
Sample Table	Times New Roman	10

Source: 10 Font Size, Left Aligned

Figure 01: caption of figure, font size 11

✓ Abbreviations and Acronyms

Define abbreviations and acronyms the first time they are used in the text; Like, Organizational Citizenship Behaviour (OCB). Do not use abbreviations in the title and abstract unless they are unavoidable.

✓ Equations

Number equations consecutively with equation numbers in parentheses flush with the right margin, as in (1).

$$a + b = c \hspace{3cm} (1)$$