SACFIRE – 2025

Department of Accountancy
Faculty of Business Studies and Finance
Wayamba University of Sri Lanka

Extended Abstract – Guidelines for Authors

Structure and Content

- The extended abstract must include the following sections: **Introduction, Methodology, Findings, Conclusion**, and **References**. *(Please refer to the provided sample template for guidance.)*

- Extended abstracts must present original research conducted by the listed authors and must not have been published or submitted elsewhere.

- All extended abstracts must be written and presented in clear English, with accurate grammar and spelling suitable for publication.

Plagiarism and AI Content Policy

- The Publication & Editorial Committee of SACFIRE 2025 reserves the right to submit all extended abstracts for plagiarism detection and AI content analysis.

- The acceptable limit for both the Similarity Index and AI content score is up to 20%. Extended abstracts exceeding this threshold will be rejected.

Formatting Guidelines

- ✓ **Page settings and formatting:**
  - Paper size: **A4** (210 x 297 mm)
  - Margins: **1"** on all sides
  - Numbering: Pages **should not be numbered**.
  - Font: **Times New Roman**
  - Font size: **11**
  - Line spacing: **Single**
  - Text alignment: **Justify**
  - Word count: **Maximum of 1800 words (**Tables, figures/ images, and references are not included in the word count.)

- ✓ **Tables and Figures/images:**
  - A maximum of two (02) tables and/or figures/images may be included.
  - Tables and figures/images should be centered and numbered sequentially.
  - Table captions should appear above the table. Figure/image captions should appear below the figure/image.
  - Sources/references for all tables and figures/images should be mentioned underneath them.

  Ex:

  Table 01. Regression Results (Font Size 11)

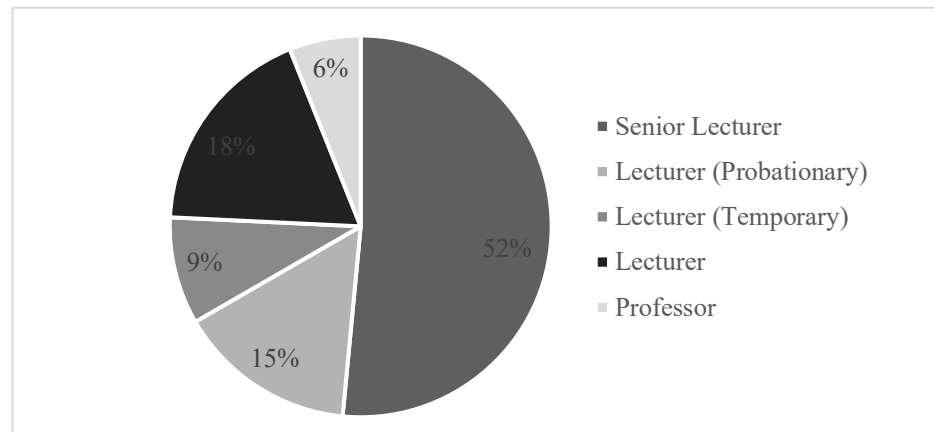 | Heading | Heading | Heading | Heading |
  | --- | --- | --- | --- |
  | Data (Font Size 10) | Data | Data | Data |
  | Data | Data | Data | Data |

Figure 01. Response Rate (Font Size 11)

Source: Author, year (Font size 10)

- ✓ **Equations:** Equations should be inserted as follows.

$$ROE_{it} = \beta_0 + \beta_1\, HCE_{\,it} + \beta_2\, SCE_{it} + \beta_3\, RCE_{it} + \varepsilon_{it} \dots\dots\dots\dots\dots\dots\dots(01)$$

- ✓ **In-text citations**

  One Author => (Jones, 2021)., Two Authors => (Piaf & Montgomery, 2020), Three or more Authors => (McKenzie et al., 2019)

- ✓ **References**

  Journal Article with DOI (print or electronic):

  Author's surname, Initial. (Year). Article title: Subtitle. *Journal Title*, *Volume*(issue), Page-Page. https://doi.org/10.xxxx

  Article found on the web (with no DOI):

  Author's surname, Initial. (Year). Article title: Subtitle. *Journal Title*, *Volume*(issue), Page-Page. https://www...

  Book:

  1st Author Surname, Initial., & 2nd Author Surname, Initial. (Year). *Title of book: Subtitle* (X ed.). Publisher. DOI

  Website:

  Corporate Author. (Year, Month Day). Title of page: Subtitle. Title of Website. https://www...

  For more details on APA style, follow the link: https://www.newcastle.edu.au/library/study-skills/referencing/apa7

Submission Guidelines

- ✓ Extended abstracts should be submitted in MS Word (.doc or .docx) format.

- ✓ Submissions should be made through the following link.

  👉 https://forms.gle/WZ6GKxEWRXV2kxqY9