



## Symposium in Banking and Finance (SyBFin – 2024)

### Guidelines for Authors

#### ***General Guidelines for Preparing Extended Abstract:***

The extended abstract must contain these sections: Introduction, Methodology, Findings, Conclusion, and References (Refer to the Sample Template of Extended Abstract)

Page settings and formatting:

- ✓ Paper size: A4 (210 x 297 mm)
- ✓ Margins: 1" on all sides
- ✓ Numbering: Pages should not be numbered.
- ✓ Font: Times New Roman
- ✓ Font size: 11
- ✓ Line spacing: Single
- ✓ Text alignment: Justify
- ✓ Word count: Maximum of 2000 words (Tables, figures/ images, and references are not included in the word count.)
- ✓ Tables and Figure/images:

Supporting tables, figures/ images of the results (no more than two tables/figures) can be included in the extended abstract.

- ✓ Tables and figures/images should be centered.
- ✓ Tables and figures/images should be numbered.
- ✓ The table header should be placed at the top, and the figure/image headers should be placed under the figure/ image.
- ✓ References/sources (if any) of the tables, figures/images should be presented under the tables, figures/images.
- ✓ Extended abstracts should contain original research carried out by the authors mentioned and have not been published or submitted for publication elsewhere.
- ✓ All extended abstracts should be submitted and presented in clear English with accurate grammar and spelling of a quality suitable for publication.
- ✓ Please download the Sample Template for Extended Abstract and follow the format carefully.
- ✓ Extended abstracts should be submitted in MS Word (.doc or .docx) format.

#### **Submission Guidelines**

Submissions should be made to the [sybfin.submission@wyb.ac.lk](mailto:sybfin.submission@wyb.ac.lk) on or before 15<sup>th</sup> of November 2024.