



# Diploma in Banking and Financial Studies (DBFS) Intake 5-2024

## Department of Banking & Finance

Faculty of Business Studies and Finance

Wayamba University of Sri Lanka

## Instructions for the Applicants

Attach the following documents with the duly filled application.

- I. Copy of the **NIC/Driving License**
- II. Photocopies of the relevant **certificates of the educational qualifications** (if the results are pending of any educational qualification claimed in the application form, write a letter addressing to the Director mentioning that the relevant examination results are pending and ready to submit soon after the relevant results are released)
- III. Photocopy of the **Birth Certificate**
- IV. **Two recently taken photographs (Passport Size)** (for issuing student identity card)  
(Paste one photograph in the allocated space on the top right hand corner of the application form)
- V. An Updated **Curriculum Vitae (CV)**
- VI. **Duplicate of the payment slip of Rs. 1500.00 application fee**

Duly filled Application form with all relevant documents and the duplicate of the payment slip (Payment of Rs. 1500.00 Application processing fee to the below mentioned bank account at any branch of Bank of Ceylon) should be posted via registered post to

<b>Address</b>	<b>Bank Account Details</b>
The Director, Diploma in Banking & Financial Studies, Department of Banking & Finance, Faculty of Business Studies & Finance, Wayamba University of Sri Lanka, Kuliyapitiya, 60200.	Finance Code : 0410110121000005 Account : Bank of Ceylon - BSF (0002874770) Course : Diploma in Banking & Financial Studies Offered By : Faculty of Business Studies & Finance Income Type : Application Fee - Bank Calendar Year : 2024

(You are advised to keep a photocopy of the application and the photocopy of the duplicate of the payment slip)



# APPLICATION

## For Admission to the Diploma in Banking & Financial Studies 2024

### Department of Banking & Finance

Faculty of Business Studies and Finance  
Wayamba University of Sri Lanka

Attach a  
coloured,  
passport  
sized photo  
here

In order to process your application as quickly as possible it is essential that ALL sections of the application form are completed. Please carefully complete the application form in **TYPESCRIPT** or **BLACK** ink and using **CAPITAL** letters.

#### PERSONAL DETAILS

Title (Mr/Mrs/Miss/Ms/Dr/Other): .....

Full Name: .....

.....

Gender (Please Tick): M  F

Date of Birth: ..... / ..... / .....

Marital Status (Please Tick): Married  Single  Other

Permanent Address: .....

.....

NIC Number: .....

Home Tel No: .....

Mobile/Cell No: .....

E-mail: .....

#### EMPLOYMENT DETAILS

Current Employment (If Applicable):

Designation & Address: .....

Nature of Duties Performed: .....

Name & Designation of Employer: .....

**EDUCATIONAL QUALIFICATION (Please attach photocopies of certificate/s)**

Qualification G.C.E (A/L)	School/Institute	Year	Particulars
Qualification G.C.E (O/L)	School/Institute	Year	Particulars

**PROFESSIONAL QUALIFICATIONS (Please attach photocopies of certificate/s)**

Institution	Period	Qualification	Month & Year

**WORK EXPERIENCE (Attach proof copy of documents)**

Organization	Period of Service	Nature of Work	Position held

**COMPETENCY IN ENGLISH**

Excellent                       Good                       Average

**PREFERRED LOCATION OF STUDY**

Only if needed;                      Kurunegala                       Colombo

**MODE OF PAYMENT OF PROGRAMME FEE**

From personal funds                       Sponsored

If sponsored, by whom?

.....

I certify that the above information is true and correct. I understand that misrepresentation in Application will cause rejection of application or revoking of acceptance for admission. I am aware that incomplete applications will be rejected.

.....  
Signature of Applicant

.....  
Date