



Diploma in Accounting Information Systems
Department of Accountancy
Faculty of Business Studies and Finance
Wayamba University of Sri Lanka

Instructions for the Applicants

Attach the following documents with the duly filled application.

- I. Copy of the **NIC/Driving Licence**
- II. Photocopies of the relevant **certificates of the educational qualifications** (if the results are pending of any educational qualification claimed in the application form, write a letter addressing to the director mentioning that the relevant examination results are pending and ready to submit soon after the relevant results are released)
- III. Photocopy of the **Birth Certificate**
- IV. **Two recently taken photographs (Passport Size)** (for issuing student identity card) (Paste one photograph in the allocated space on the top right hand corner of the application form)
- V. An Updated **Curriculum Vitae (CV)**
- VI. Duplicate of the payment slip of Rs. 500.00 application fee

Duly filled Application form with all relevant documents and the duplicate of the payment slip (Payment of Rs. 500.00 Application processing fee to the below mentioned bank account at any branch of Bank of Ceylon) should be posted via registered post to

Address	Bank Account Detail
The Director, Diploma in Accounting Information Systems, Department of Accountancy, Faculty of Business Studies and Finance, Wayamba University of Sri Lanka, Kuliyapitiya, 60200.	Finance Code : 0410180122100005 Account : Bank of Ceylon - BSF (0002874770) Course : Diploma in Accounting Information Systems Offered By : Faculty of Business Studies & Finance Income Type : Application Fee - Bank Calendar Year : 2022

(You are advised to keep a photocopy of the application and the photocopy of the duplicate of the payment slip)



APPLICATION FOR

Admission to the Diploma in
Accounting Information Systems
2022/23

Department of Accountancy

Faculty of Business Studies and Finance
Wayamba University of Sri Lanka

Attach a
coloured,
passport sized
photo
here

In order that we may process your application as quickly as possible it is essential that ALL sections of the application form are completed. Please read the Application Guidance Notes before completing the application form in **TYPESCRIPT** or **BLACK** ink and using **CAPITAL** letters.

Personal Details

Title (Mr/Mrs/Miss/Ms/Dr/Other) :

Full Name :

.....

Gender (Please Tick) : M F

Date of Birth : ____ / ____ / _____

Marital Status (please tick) : Married Single Other

Permanent Address :

.....

NIC Number :

Home Tel No :

Mobile/Cell No :

E-mail :

Employment Details

Current Employment (If Applicable):

Designation & Address:

Nature of Duties Performed:

Name & Designation of Employer:

Educational Qualifications (including postgraduate qualification/experience):

Please attach photocopies of certificate/s.

University/Institute/School	Qualification.	Year	Class/grade/Results

Reasons for Selecting the Above Programme

	YES	NO
I am directly involved in this field		
I am generally interested in the subject		
The course might be helpful for my present employment		
The Diploma obtained could be used to further my higher education		
The programme might help me to obtain an employment in the field		

Other (specify) :

Mode of Payment of Programme Fee : From personal funds By employer Other (Specify)

Two Non Related Referees

1

2

I declare that the particulars given above are correct to the best of my knowledg.
Date: Signature of Applicant:

How did you know about the Diploma in Accounting Information Systems?

- Word of Mouth
- Advertisement
- Facebook
- Campus Website
- Seminar
- Company Recommendation